

## BookTrust Cymru: Big Welsh Rhyme Time Commissions 2023

### Summary

**We are inviting authors, poets, writers, musicians, performers and children's storytellers to help us create some special new content for Big Welsh Rhyme Time 2023.**

**We are offering up to three commissions of £600 each.**

**Submission deadline for proposal: 12pm 16<sup>th</sup> September 2022**

We will aim to inform the successful applicants as soon as possible in the week commencing **19<sup>th</sup> September 2022.**

All work must be complete and submitted to BookTrust Cymru by **2<sup>nd</sup> December 2022.**

### About Big Welsh Rhyme Time

Big Welsh Rhyme Time is a week-long national celebration of sharing rhymes, poems and songs in the early years. It aims to promote and encourage fun and enjoyable rhyme sharing activity for young children in Wales aged 0-5, in Welsh and English. It supports early communication and literacy skills and inspires creativity.

**Big Welsh Rhyme Time 2023 will run from 6<sup>th</sup> – 10<sup>th</sup> February.  
This year's key message will be 'Rhyming fun for everyone'.**

Children take part via a wide range of early years settings, including schools, libraries, playgroups, nurseries, children's centres, childminders and baby and toddler sessions. Participating children receive special certificates and stickers, and the week is supported by online and PR activity, competitions and more.

Families also take part at home where they can access all the created content via the BookTrust website.

Big Welsh Rhyme Time launched in 2018, and last year over 25,000 children took part. To find out more and see previous commissioned content please visit the web page here: <https://www.booktrust.org.uk/what-we-do/booktrust-cymru/the-big-welsh-rhyme-time/>

## What we are looking for

We are looking for a variety of voices from Wales to create fun and engaging content that will encourage children to share and enjoy rhymes, poems and songs during Big Welsh Rhyme Time and beyond.

**As a minimum, each commission should include:**

- **one original fun rhyme, poem or song linked to the message ‘Rhyming fun for everyone’ (bilingual if possible)**
- **a film or animation of the rhyme, poem or song being performed**
- **one interactive activity for children (this could be a draw-along video, an activity sheet based on the rhyme, poem or song, etc)**
- **head shots to be used in promotional material**
- **at least 1 quote linking to the message ‘Rhyming fun for everyone’**
- **a short biography**

We plan to showcase the selected videos and activities throughout Big Welsh Rhyme Time week (6<sup>th</sup> – 10<sup>th</sup> February 2023) via our online channels. We will encourage partner organisations, early years settings and families to access the content during this time and share more widely. The text of the rhymes, poems and songs will be used to produce branded resources.

The rhymes, songs and activities should be fun and engaging for 0 – 5-year-olds and capture their imaginations. **We ask that when submitting your proposal you state whether your content will be for ages 0 – 2 or ages 3 – 5.**

We want the content to reflect the diversity of Wales. All resources will be bilingual. This will include English and Welsh, and may also include other languages that are spoken in Wales – including BSL if desired.

## About BookTrust Cymru

BookTrust is the UK’s largest children’s reading charity, and we reach millions of children every year with books, resources and support to get every child reading, regularly and by choice.

BookTrust Cymru works to inspire a love of reading in children because we know that reading can transform lives. Every year, we give out over 175,000 carefully chosen books to children in Wales and over 230,000 literacy and numeracy resources. This work is funded by the Welsh Government.

## Other considerations for the commissions

Above all, the content should be engaging for children in the Early Years. It should also be engaging for parents / carers and accessible for practitioners to help them get the most out of their rhyme time sessions.

Content must be appropriate for use in different settings and at home.

The content should appeal to children across Wales from a range of family and home backgrounds and be genuinely inclusive.

Across the commissions, we will be looking for content that is suitable for first language Welsh speakers, Welsh learners (in English and Welsh medium schools), and children and families who have English or Welsh as an Additional Language.

Filmed content should meet BookTrust's filming guidelines (see Appendix 1).

## Other terms

We recognise that not all commissions may be able to meet all requirements, especially in relation to language. Please contact us with any queries.

BookTrust Cymru reserves the right to award less than three commissions if applications are not suitable.

We welcome and encourage proposals from people from a diverse range of backgrounds, from across Wales.

Content will be shared on the BookTrust Cymru website and across our social media platforms. Content will be shared with BookTrust branding. BookTrust Cymru will add branding to films and, if required, subtitles.

BookTrust Cymru will advise on suitability of content as the commissions develop and reserves the right to request changes to ensure commissions meet the brief.

## Budget

Each commission will be worth **£600**. This should cover all costs, including any expenses.

Fees will be paid on submission of final work, unless otherwise agreed.

## How to submit a proposal

Please submit a short proposal including:

1. **A short biography**, including:
  - Relevant experience and/ or expertise
  - Samples of previous work, if appropriate
  - Experience of working bilingually, in Welsh and / or with other languages
  
2. **A brief proposal**, including:
  - What you propose to produce for the commission
  - How this meets the requirements of the brief
  - Whether your content will be for ages 0 – 2 or ages 3 – 5
  
3. **Any other information that you feel will support your proposal**

Proposals will be judged against the following criteria:

1. Quality of proposal against project requirements
2. Relevant experience
3. How the selected commissions will deliver an exciting package for children, across the range of content offered

Please submit your proposals to: [booktrustcymru@booktrust.org.uk](mailto:booktrustcymru@booktrust.org.uk)

To discuss the project, please contact Phil Savery: [phil.savery@booktrust.org.uk](mailto:phil.savery@booktrust.org.uk)

## **Appendix 1: BookTrust Filming Guidance 2022**

*This is general guidance for all BookTrust filming work.*

For any filmed content:

- The preferred format is HD video (1920 x 1080 in resolution); all films should be made in landscape format.
- Clear sound quality is vital and background noise should be eliminated; we advise using an external microphone rather than integrated.
- Films should be made using a tripod or similar.
- Films should be well-lit and free from interference.
- Settings and background should be uncluttered.

Technical guidelines:

- **Lighting:** Make sure you film in a well-lit space. Please avoid letting your face be lit by a computer screen when working with webcams, as this can give a blue and unflattering look.
- **Sound:** Please ensure the sound is as good as possible. This is very important, so please do what you can to eliminate any background noise (e.g. loud traffic, people speaking, washing machines, TVs, air con etc.).
- **Try and use an external microphone** (i.e. not the internal mic in an iPhone) and get it as close to you as possible without being in the shot.
- **Please film in landscape** (except for Instagram)
- **Format:** The preferred format is HD video (1920 x 1080 in resolution)
- **Setting/background:**
  - The setting can be anywhere that is comfortable and cosy, not too clinical
  - It's important that any surroundings are realistic/ relatable for a wide range of families
  - Backgrounds need to be as plain and uncluttered as possible
  - Please wear whatever you're comfortable in. Avoid anything with large logos, words, recognisable branding or jazzy patterns.

How the films will be used:

BookTrust will show full films on our website, YouTube channel and Facebook, and use shorter clips across its social media channels – Facebook, Instagram, Twitter etc.

They will remain on our channels/ website.

We may need to make small edits and it is usual for us to bookend the film with BookTrust branding.

Note: Wherever possible we will include relevant credits.